



In year admission application form

Before you complete this form please make sure that you have read the information about our school and the process which any 'In Year' admission will follow. The term 'In Year' applies to all admissions to the college outside the normal admission to the college in the September of Year 7 – around the normal transition from Primary school.

In our voluntary aided (VA) Roman Catholic college the governing body are responsible for admissions and as such they will take every care to ensure that the distinctive nature of our Catholic community is maintained. The governing body sub-committee will meet once per half term to consider applications to the college and they will communicate in writing their decision. Any application made outside the normal route (as described above) will only be considered on receipt of a fully completed application form. The form should be completed and returned to the school, marked for the attention of the Chair of Admissions, – applications made through the LA for 'In year' admissions **WILL NOT** be considered.

Please complete this form using **black** ink and **CAPITAL LETTERS**. You **MUST** include a copy of the child's birth certificate and two forms of proof of address. One of which **must** be a council tax bill, utility bill, solicitors letter showing completion date or a signed tenancy agreement. Please **do not** send originals.

SECTION 1:

Reason for your application	Please tick relevant box below
Moving into Trafford area	
Moving house within the Trafford area	
Moving from another Trafford school	
Moving from another LA school	
Moving from a PRU or other specialist provision e.g Trafford High School	

SECTION 2:

Your child's details		Date that the place is required (dd/mm/yy)		
First Name				
Middle Names				
Family Name				
Date of Birth		Please circle:	Male	Female
Current Address:	House Number		House or Flat Name/Number	
Street				
Town				
District				

Postcode		This is essential in order to correctly process your application
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Please state the religion of the child and if a Baptised Roman Catholic where and when the child was Baptised.

Religion:	Baptised at:	Date:
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A copy of the Baptismal certificate may well be requested by the admissions committee.

Does your child have a statement of special educational need? Yes No

Is your child in public care? Yes No

If Yes, which local authority?

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Please provide the name of the child's social worker and/or advisory teacher:

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Is the child's parent/carer working as a UK service personnel or other Crown Servant? Yes

SECTION 3: Please only fill in this section if you are moving house.

When are you moving house?	Date is required (dd/mm/yy)	
YOUR NEW ADDRESS:		
	House Number	House or Flat Name/Number
Street		
Town		
District		
Postcode		This is essential in order to correctly process your application

SECTION 4:

Schools attended	You should list all the schools, primary and secondary that your child has attended – failure to disclose details accurately could lead to any offer of a place being withdrawn		
School Name			
Address			
Phone Number:		Fax:	
Start Date:		End Date:	

Reason for leaving:

Schools attended You should list all the schools, primary and secondary that your child has attended – failure to disclose details accurately could lead to any offer of a place being withdrawn

School Name

Address

Phone Number: **Fax:**

Start Date: **End Date:**

Reason for leaving:

Schools attended You should list all the schools, primary and secondary that your child has attended – failure to disclose details accurately could lead to any offer of a place being withdrawn

School Name

Address

Phone Number: **Fax:**

Start Date: **End Date:**

Reason for leaving:

Schools attended You should list all the schools, primary and secondary that your child has attended – failure to disclose details accurately could lead to any offer of a place being withdrawn

School Name

Address

Phone Number: **Fax:**

Start Date: **End Date:**

Reason for leaving:

SECTION 5: Sibling information

Does your child have any brothers or sisters at St Antony's Catholic College?

Details of brother(s)/sister(s)		Year Group: (Please circle)		7	8	9	10	11
First Name								
Middle Names								
Family Name								
Date of Birth				Please circle:	Male	Female		
Current Address:	House Number		House or Flat Name/Number					
Street								
Town								
District								
Postcode				This is essential in order to correctly process your application				

SECTION 6: Parents/Carer contact details:

CONTACT 1				
Title: (Please circle)	Mr Mrs Ms Miss Dr Other:		Surname:	
Current Address: (if different from your child)	House Number		House name/Flat Number	
Street				
Town				
Postcode			Relationship to child	
Home phone			Mobile phone	
Email address				

CONTACT 2			
Title: (Please circle)	Mr Mrs Ms Miss Dr Other:		Surname:

Current Address: (if different from your child)	House Number		House name/Flat Number		
Street					
Town					
Postcode			Relationship to child		
Home phone			Mobile phone		
Email address					

CONTACT 3					
Title: (Please circle)	Mr Mrs Ms Miss Dr Other:		Surname:		
Current Address: (if different from your child)	House Number		House name/Flat Number		
Street					
Town					
Postcode			Relationship to child		
Home phone			Mobile phone		
Email address					

SECTION 7: Additional Information. Why do you want your child to move school? Please provide as much information as you can and use a separate sheet where necessary.

I have discussed my reasons for wanting to move my child to a different school with my child's current school?

Yes No

SECTION 8: I have included **FORM A** completed by my child's current school. Yes

Have any of the following services been involved with your child in the last 3 years?

Education Welfare Officer		MARAT	
Educational Psychologist		Social Worker	
CAMHS		Parent Support Advisor	
School Nursing Service		Young Carers	
Youth Offending Service			

Is your child attending school regularly? Yes No

If your child is not attending regularly, please state why.

SECTION 9: Declaration

If you deliberately give false information, we may withdraw our offer of a school place.

All of the information I have given on this form is correct. I understand that you will inform my child's current school of this application and will share the information in this application with the schools (and their maintaining authorities) listed on this form.

I confirm I have parental responsibility for this child

I enclose:

Reasons to support my application (if applicable)

Proof of address x 2 (please do not send originals)

Part A completed by my child's current school

Copy of Birth Certificate

Copy of Baptismal certificate (where appropriate)

Your signature

Your full name

Date