

		HT1	HT2	HT3	HT4	HT5	HT6
Year 7	CEIAG Lessons	Students can understand that the tasks and exercises in STEP UP are designed to support their personal development.	Students can identify individuals who they can access for help and support.	Students can identify their personal qualities and give evidence of these. Students have the opportunity to give and receive feedback on their personal qualities.	Students can record and present information about themselves, including strengths, likes, interests and future hopes.	Students will have a increased understanding of the speed of change in the world of work and implications for their everyday life.	Students can see how they benefit from learning about careers, employability and enterprise.
		Students can identify the changes they have experienced and the skills they have developed so far.	Students can identify that decisions may be influenced by the views of others.	Students are able to identify some of the skills that are useful in different life roles. Students will have an increased understanding of what skills employers are looking for and appreciation that these can be developed in everyday activities.	Students can understand what is meant by work, and contribution and value of all types of work, paid and unpaid.	Students can list reasons why creativity is an important skill for school and work, and have opportunity to demonstrate creativity.	Students can see how they benefit from learning about careers, employability and enterprise.
		Students can reflect on their achievements and how these can be used to produce evidence of skills and experiences. Students recognise the value of a variety of achievements both in and out of school.	Students can identify what they consider to be a successful career.	Students can recognise that individuals learn in different ways and identify their own preferred learning style.	Students are aware of the careers library/learning resource centre and how to use it.		

Employer Encounters	Students receive subject specific talks from established professionals who will link their subject learning with the role they perform. Students will receive 5 of these per year. Students will also receive an annual assembly provided by Speakers4Schools which will be industry leading employers.
FE/HE Opportunities	Priority students take part in the University of Manchester Gateways Programme.
Independent Careers Advice	Students frequently utilise the Xello careers platform to explore careers based on their individual strengths, interests and characters.
Other	Students receive in-class subject specific careers mini-lessons across the curriculum every half term.

Year 8	CEIAG Lessons	Students can understand that the tasks and exercises in STEP ON are designed to support their personal development.	Students can identify some of the different motivators people may have for going to work. Students will explore what would motivate them when choosing a career.	Students can explain that there are likely to be changes in the job market by the time they leave education, and have been introduced to the main trends.	Students are aware of the existence of equal opportunities legislation and the fact that ambitions should be based on ability and interest, not stereotypes.	Students can explain the basic principle behind budgeting, and have an understanding of key terms such as disposable income.	Students can understand the importance of planning, and how to set realistic goals and targets for themselves.
		Students can explain what is meant by beliefs and identify some of their own beliefs which are important now and for their future career.	Students know how to use careers library/ learning resource area to access information about careers.	Students can describe the difference between 'passive', 'aggressive' and 'assertive' responses, and apply these to themselves. Students can explain some of the benefits of being assertive.	Students can recognise the difference between 'facts' and 'beliefs' and are introduced to the importance of checking the accuracy of facts. Students are encouraged to consider careers based on their interests and abilities and not because of stereotypes.	Students know that decision making is a complex process and they are able to identify their own areas for development.	Students can see how they benefit from learning about careers, employability and enterprise.

		Students can list some of the similarities and differences between school and work. Students can describe some of the ways they will be expected to behave at work.					
	Employer Encounters	Students receive subject specific talks from established professionals who will link their subject learning with the role they perform. Students will receive 5 of these per year. Students will also receive an annual assembly provided by Speakers4Schools which will be industry leading employers.					
	FE/HE Opportunities	Priority students take part in the University of Manchester Gateways Programme.					
	Independent Careers Advice	Students frequently utilise the Xello careers platform to explore careers based on their individual strengths, interests and characters.					
	Other	Students receive in-class subject specific careers mini-lessons across the curriculum every half term.					

Year 9	CEIAG Lessons	Students can understand that the tasks and exercises in STEP AHEAD are designed to support their personal development.	Students can identify some of their personal qualities. Students can understand that personal qualities can affect particular pathways and spare time activities. Students analyse personal qualities associated with particular jobs.	Students can understand what skills are and can identify some of their own skills. Students can identify the skills for life and work.	Students can understand that people learn in different ways. Students know their preferred style but understand why they will need to adapt to different ways of learning.	Students can appreciate the importance of making an informed choice. Students can understand they can access information from a range of sources and the importance of being aware of possible bias and inaccuracies from different sources.	Students will investigate possible options. Students begin to consider the factors in choosing their subjects. Students are aware that subjects can help develop skills that have a wider use.
		Students understand that they need to plan for their immediate future. Students can identify some of the	Students can understand what skills are and can identify some of their own skills. Students can	Students consolidate their learning. Students begin to think how to present	Students can understand the meaning of being enterprising. Students will	Students can understand the pros and cons of using different information sources.	Students can see how they benefit from learning about careers, employability and enterprise.

		sources of help they can access.	identify the skills for life and work.	themselves in an application process.	practise their creative thinking.		
		Students can understand that they need to plan for the immediate future. Students can identify some of the sources of help they can access.			Students can understand that the World of Work is changing rapidly, and some of the implications of this.	Students have basic understanding of the qualifications framework.	
		Students can identify some of their personal qualities. Students can understand that personal qualities can affect particular pathways and spare time activities. Students can analyse personal qualities associated with particular jobs.					
	Employer Encounters	Students receive subject specific talks from established professionals who will link their subject learning with the role they perform. Students will receive 5 of these per year. Students will also receive an annual assembly provided by Speakers4Schools which will be industry leading employers.					
	FE/HE Opportunities	Priority students take part in the University of Manchester Gateways Programme.					
	Independent Careers Advice	Students frequently utilise the Xello careers platform to explore careers based on their individual strengths, interests and characters. Year 9 students will receive a pre-options careers interview with our independent Careers Advisor.					
	Other	Students receive in-class subject specific careers mini-lessons across the curriculum every half term.					

Year 10	CEIAG Lessons	Students can understand that the tasks and exercises in STEP FORWARD are designed to support their personal development.	Students can identify skills and qualities that employers are looking for, match their own skills and qualities to this and identify development needs and personal priorities. Students are aware of work / lifestyle issues.	Students are more aware of their rights at work and where to get help.	Students can understand the main elements that make up a CV and covering letter and their purpose.	Students consider how knowing themselves and their skills/qualities will help with applications. Students can identify their own skills/qualities/talents.	Students have a basic understanding of the qualifications framework.
		Students begin to identify steps to take to achieve their career aim. Students realise the importance of planning ahead. Students can understand that there may be barriers and they need to think about how to overcome these.	Students are more aware of changes in the World of Work.	Students are more aware of their role at work and what an employer would expect of them.	Students recognise why they do work experience. Students can understand how work experience can help with their career planning.	Students will consider the importance of budgeting for the future. Students will begin to consider how they can develop budgeting skills whilst still in school.	Students will review and reflect upon how they are benefitting as a learner from careers, employability and enterprise activities and experiences.

		Students will identify skills and qualities that employers are looking for, match their own skills and qualities to this and identify development needs and personal priorities. Students are aware of work / lifestyle issues.	Students will have a raised awareness of employment law for young people.		Students will review their achievements from work experience. Students will record their own learning from work experience.	Students will know what their options are after they are 16. Students can identify pros/cons of different options and consider them in relation to their own plans. Students can recognise different routes to qualification levels. Students can use a straightforward decision-making technique. Students will consider longer term implications and the potential benefits and drawbacks of different opportunities.	Students can see how they benefit from learning about careers, employability and enterprise.
Employer Encounters	Students receive subject specific talks from established professionals who will link their subject learning with the role they perform. Students will receive 5 of these per year. Students will also receive an annual assembly provided by Speakers4Schools which will be industry leading employers. Students will work with our employer, business and enterprise partners during bespoke sessions delivered in school and in their respective workplaces.						
FE/HE Opportunities	Priority students take part in the University of Manchester Gateways Programme.						
Independent Careers Advice	Students frequently utilise the Xello careers platform to explore careers based on their individual strengths, interests and characters. Year 10 students will receive a further careers interview with our independent Careers Advisor.						
Other	Students receive in-class subject specific careers mini-lessons across the curriculum every half term.						

Year 11	CEIAG Lessons	Students can understand that the tasks and exercises in STEP into the FUTURE are designed to support their personal development.	Students can identify areas of strength and weakness in relation to progression.	Students will consider the changes in the Labour Market and the effect it may have on the job market and their lifestyle, and choices.	Students can understand that different people have different motivations and the implications. Students can explain the financial benefits of being better qualified.	Students can identify key elements of good and bad applications. Students will create a covering letter.	Students will be able to track their post-16 transition progress, and identify any further action required.
		Students can identify individual actions required for their post-16 transition.	Students can identify post-16 options. You can explain key differences between post-16 options.	Students can identify personal learning and thinking skills they use in daily life.	Students can identify key elements of good and bad applications.	Students can recognise what employers are looking for in applicants. Students can identify skills and abilities, and evidence of these in the context of an interview.	Students can see how they benefit from learning about careers, employability and enterprise.
		Students review factors influencing post-16 option decision making. Students will identify individual progress for decision making and transition post-16.		Students can identify key types of financial support, available post-16 and describe the financial implications of their post-16 choices.			
		Students can identify implications of skills and interests for post-16 options and careers ideas.					

Employer Encounters	Students receive subject specific talks from established professionals who will link their subject learning with the role they perform. Students will receive 5 of these per year. Students will also receive an annual assembly provided by Speakers4Schools which will be industry leading employers. Students will work with our employer, business and enterprise partners during bespoke sessions delivered in school and in their respective workplaces.
FE/HE Opportunities	Priority students take part in the University of Manchester Gateways Programme. Students receive college application support from form teachers and the Head of Key Stage 4. Assemblies are delivered by each of our partner post-16 providers and students are invited to take part in day visits to each of these colleges before committing to any course.
Independent Careers Advice	Students frequently utilise the Xello careers platform to explore careers based on their individual strengths, interests and characters. Year 11 students will receive a careers interview with our independent Careers Advisor ahead of making their post-16 applications.
Other	Students receive in-class subject specific careers mini-lessons across the curriculum every half term.