

September 2022

Dear Applicant,

Thank you for your interest in the post of MFL, Head of Department at St Antony's Roman Catholic School. I have provided below further details below which I hope will provide you with ample information about the post. Please see our website for details of the school and visit our Facebook and Instagram pages for the most up-to-date news and information. We are seeking to appoint an outstanding colleague who can teach at both Key Stage 3 and 4 in this very effective department. The starting date is 1st January 2023.

The Department

The MFL Department at St Antony's Roman Catholic School is a small team of two dedicated and experienced teachers. We work creatively and collaboratively, and we aim to achieve the highest standards for all our students. We teach French to GCSE, and from September 2023 we will be introducing Spanish to the curriculum.

We are well-equipped and well-organised, have a wealth of co-ordinated learning resources at our disposal as well as a language lab. At KS3 we follow a SOL that maps the skills and knowledge from the AQA GCSE specification, and we also use Studio Fr. At KS4, students follow the AQA GCSE specification. In recent years we have significantly improved our outcomes for GCSE pupils, and we are also striving to increase the uptake of languages in the school.

Safeguarding

St Antony's Roman Catholic School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). Successful applicants will be asked to complete and return a 'DBS Application Form' for which ID should be provided at interview stage.

Candidates should be aware that all posts in school involve some degree of responsibility for safeguarding children, although the extent of that responsibility will vary according to the nature of the post. If you are currently working with children, on either a paid or voluntary basis, your current employer will be asked about disciplinary offences, including disciplinary offences related to children or young persons (whether the disciplinary sanction is current or time expired), and whether you have been the subject of any child protection allegations or concerns and if so the outcome of any enquiry or disciplinary procedure. If you are not currently working with children but have done so in the past, that previous employer will be asked about those issues. Where neither your current nor previous employment has involved working with children, your current employer will still be asked about your suitability to work with children, although he/she may, where

Bradfield Road, Urmston, Manchester, M41 9PD
Tel: 0161 911 8001 Email: stantonys.admin@trafford.gov.uk Website: st-antonys.com
Headteacher: Mr A Campbell

appropriate, answer 'not applicable' if your duties have not brought you into contact with children or young persons. This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as 'spent', must be declared.

Application process

I hope that the information that has been provided here, and on our website has hooked your interest and I look forward to hearing from you. Should you wish to meet with me prior to applying I should be delighted to do so. Please contact school via email on head@st-antonys.com to arrange a mutually convenient time.

Should you decide to apply for the post all of the relevant documents are on our website (www.st-antonys.com). Please refer firstly to the '**Guidance Notes for Teaching Staff Applicants**'. Complete the application form, together with a letter of application outlining your vision and philosophy for the teaching of MFL at St Antony's Roman Catholic School, your relevant experience and your understanding of current, relevant educational developments. Your letter should not exceed 2 pages of A4 in length. Please note that we do not accept Curriculum Vitae.

The closing date is Monday 10th October 2022 at 12pm. If you have not heard from us within 2 weeks of the closing date, please assume that your application has been unsuccessful on this occasion. We are unable to provide feedback on unsuccessful applications.

I look forward to receiving and reading your application.

Yours faithfully,



Anthony Campbell
Headteacher