

Admissions Policy Statement – September 2025 Intake

St Antony's is an 11-16, mixed, Catholic Voluntary Academy situated in Urmston which is part of the Emmaus Trust. The Emmaus Trust is responsible for the admission of pupils to the school, although the co-ordination of admission arrangements is undertaken by Trafford LA. For the school year commencing **September 2025** the planned admissions number is **130**.

Pupils will be admitted according to the following priority order. These criteria will be applied in the same way in the event of over-subscription and late applications.

- 1 "Looked after" children and children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.
- 2 Baptised Roman Catholics, with siblings (**see note i**) attending St. Antony's at the time of the applicant's proposed admission, who attend associated primary schools (**see below**) in the Trafford District of the 'St Ambrose Barlow' Deanery (Salford Diocese).
- 3 Baptised Roman Catholics who attend associated primary schools (**see below**) in the Trafford District of the 'St Ambrose Barlow' Deanery (Salford Diocese).
- 4 Other Baptised Roman Catholics, with siblings (**see note i**) attending St. Antony's at the time of the applicant's proposed admission.
- 5 Other Baptised Roman Catholics.
6. Non-Catholic children, with siblings (**see note i**) attending St. Antony's at the time of the applicant's proposed admission, who attend associated primary schools (**see below**) in the Trafford District of the 'St Ambrose Barlow' Deanery (Salford Diocese).
- 7 Non-Catholic children, who attend associated primary schools (**see below**) in the Trafford District of the 'St Ambrose Barlow' Deanery (Salford Diocese).
- 8 Other Children, with siblings (**see note i**) attending St. Antony's at the time of the applicant's proposed admission.
- 9 Children of current members of staff (who have been employed at the school for two years or more at the time at which the application for admission to the school is made) or members of staff who have been employed for less than two years (where the member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage). (see note o)
- 10 Other Children.

Associated Primary Schools in the Trafford District of the 'St Ambrose Barlow' Deanery (Salford Diocese)

St. Monica's, Flixton;
Our Lady of the Rosary, Davyhulme;
St. Ann's, Stretford;
St. Alphonsus, Brooks Bar.

English Martyrs, Urmston;
St. Hugh of Lincoln, Lostock;
St. Teresa's, Firwood;

NOTES

a) The governing body is the admissions authority.

b) The "Transferring to Secondary School" information for Parents' Booklet, giving details of Trafford's co-ordinated admissions arrangements, together with Guidance Notes and an Application Form for Trafford residents, will be available on Trafford's website from the end of August. Paper copies will be available on request from the Trafford School Admissions team.

c) Parents of children residing in Trafford must complete and return the Trafford Common Preference Form by **31st October 2024**. Parents can name 6 or more preferred schools, within or outside Trafford, in order of preference. Non-Trafford residents must complete the form from their own Authority (LA), and must adhere to the published timetable for that LA.

d) Applicants resident in Trafford will be sent a letter from Trafford by 1st class post on **1st March 2025** informing them of the outcome of their application. Applicants resident in another authority will receive a letter from that authority informing them of the outcome of their application. The closing date for the acceptance of places is **15th March 2025**. An offer of a place does not guarantee a place for brothers and sisters in subsequent years.

e) Once the initial allocations have been advised, unsuccessful applicants can apply to Trafford to be included on a waiting list for any vacancies which subsequently arise at St. Antony's. The waiting list will be retained until the end of the autumn term and be run in accordance with the school's oversubscription criteria. Unsuccessful applicants will be advised of the right to appeal to an independent appeals panel [See note o) for further information].

f) Baptised Roman Catholics **must** forward a photocopy of the child's Baptismal Certificate directly to the **school** by 31 October 2024. Failure to do so, if St Antony's is oversubscribed, may result in your application for a place being considered against lower priority criteria, as the governing body will have no information upon which to assess the application on the basis of your child's baptism.

g) If in any category there are more applications than places available, priority will be given to those children who live nearest to the school, calculated in a direct straight line from the child's permanent place of residence to the school. For the home address the distance will be calculated using property co-ordinates provided from Trafford's Local Land and Property Gazetteer (BS7666), Royal Mail Postal Address Information may be used in some instances. In the case of a child living in a block of flats, co-ordinates will be obtained in the same way. The co-ordinates used for each school are held in Trafford's School Admissions and Transfer system and are listed in the Alphabetical List of Primary Schools contained in Trafford's Composite Prospectus, published on Trafford's website under the title "Starting Primary School"

h) In the case of parents who are separated and where child-care arrangements are shared between two addresses, the average of the distances of the two addresses from the school will be used for the purposes of determining priority for admission. Applicants may be required to provide proof of residency and failure to do so may result in the offer of a place being withdrawn.

- i) The term “sibling” includes half/step/adopted/foster brothers or sisters, and any other children, who are living at the same address as part of the same family unit. The governing body will give special consideration to twins or triplets to prevent breaking the sibling link.
- j) Late applications will only be considered after all on time applications have been dealt with, and will be treated as per the co-ordinated arrangements published by Trafford LA.
- k) If a child has an EHCP naming a specific school there is a duty for the school to admit the child.
- l) The Governors reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.
- m) For ‘In-Year’ applications (those received outside the normal admissions round i.e. all applications made during the academic year, and applications for admission to age groups other than the normal year of entry), please see separate In-Year Admission information.
- n) Under the terms of the 1998 Education Act you have the right to appeal against any decision made by the Admission Authority and an Independent Appeals panel has been set up specifically for this purpose. If you wish to exercise your right of appeal you must notify Trafford of your intention, by contacting the Democratic Services section (912 4221/2798) and requesting an Appeal Form. Appeals against a decision relating to an In-Year application must be heard within 30 school days of the appeal being lodged. The decisions of an independent appeals panel are binding on the admission authority and the parents/carers.
- o) the admission arrangements relating to the children of staff members will relate all members of staff equally and priority will be applied based on length of time in employment at the school.