

2nd May 2025

Dear parent/carer,

This letter is regarding your child's final 6 weeks in school. It includes useful information so that you are fully informed and can help your child achieve their best in their final exams.

We are extremely proud of how the vast majority of year 11 have really stepped up in terms of their preparation for the upcoming exams; attitude to learning, attendance to period 0 and period 6, homework completion and extra revision – it all makes a difference.

Timelines - GCSE exams start next week. On Tuesday and Wednesday, pupils studying art, craft and design have their real, full exams. The first exam in the main hall takes place on Friday afternoon for pupils who study business. The two weeks that follow include lots of exams. This is followed by one week off, then two more weeks of exams. The last exams take place for all students on Monday 16th June (all have science, some have music).

Exam schedule – Your child has been given their own individual exam timetable. The full schedule can be found on the school website under examinations.

For morning exams, teachers will run booster sessions from 8am in their regular classroom. Food and drink will be provided. This is to help settle pupils into the right frame of mind, give some last-minute reminders and provide the opportunity to ask any questions.

Period 6 – The schedule for this will change for the exam period so that subjects are prioritised the evening before their exams. The schedule will be shared in due course.

Other important points to note:

- **Location of exams** - Pupils must sit exams in the agreed room under exam conditions with an external invigilator. We are not allowed to have pupils sitting exams in e.g. the Padua Centre.
- **Missing an exam** – Pupils who do not sit an exam will receive no grade. School will look to recoup the entry fee we paid for the exam (from parents/carers) so that school funds are not wasted.
- **Lateness to an exam** – We are bound by rules and restrictions which mean that arriving late to an exam may result in the paper not being marked, therefore receiving no grade.

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Headteacher: Mr A Campbell



St Antony's
Roman Catholic School

Respect † Love † Integrity † Service † Resilience

- **Walking out of an exam** – Any pupil leaving the exam room without permission is no longer under invigilator supervision and cannot re-enter the exam.
- **Use of passes** – Timeout passes cannot be used in exams. Pupils must remain in the room.
- **Prom** – All pupils who are invited to prom are invited upon the condition they sit all of their exams and conduct themselves properly during the exam period. Their invitation will be revoked if this does not happen.
- **Shirt signing and other end of year celebrations** – As with prom, celebrations are to reward pupils for their hard work and good conduct. To be invited, pupils must conduct themselves properly during the exam period.
- **Anxiety** – Feeling anxious is a normal part of the exam experience. This feeling shows pupils care. The best way for your child to reduce exam anxiety is to prepare thoroughly for the exams so they feel confident, and utilise a revision timetable to plan their time.
- **Organised revision** – Your child has been guided by their form tutor to create a revision schedule. They should have their time mapped out so they know what to focus on.
- **Equipment** – Your child should bring the necessary equipment to exams as this will help them to focus on their exam and mean they are not wasting time borrowing equipment.
- **There is no study leave** – The best place for pupils is in lessons with their teachers. We support pupils through exams every year and know how to best prepare them.
- **Shirt signing etc** – The date for this will be shared with pupils in due course.
- **A good night's sleep and a good breakfast** – This cannot be underestimated. A good night's sleep and a good breakfast will help your child feel fresh and ready for their exam.
- **Additional revision** – Your child will find lots of additional revision materials on SatchelOne and in their revision booklet from form.

Thank you again for your support. Together, we will help your child through their crucial last few weeks so they can set themselves up well for their next steps after St Antony's.

Kind regards,

Mr D Shaw

Assistant Headteacher

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